

Ffrith and Llanfynydd Community Association

Application for hire of the Community Centre – Single Event

Name of Organisation (if applicable)			
Name of Person responsible			
Address			
Nature of event			
Date(s) hire required			
Time(s) of hire			
Rooms required (please select)	<input type="checkbox"/> Main Hall	<input type="checkbox"/> Kitchen	
Hire rate	£ 30 per half day (12.00 – 18.00) £ 30 per half day (18.00 – 24.00) £ 20 children's party (maximum 4 hours) £ 10 per hour (for first hour) £7.50 per hour (any hour after first hour)		
Number of people attending			
<ul style="list-style-type: none"> Please note if a bar is required it is the responsibility of the hirer to obtain any licence necessary for the event. If the hire is for a commercial activity, the hirer must ensure they have adequate insurance and be able to provide a copy of their insurance certificate. If a third party is booked to provide an activity/entertainment/equipment it is the responsibility of the hirer to ensure the third party has assessed the risks and has adequate insurance. 			
I/We wish to apply for the use of the above facilities. I/We acknowledge receipt of the Conditions of Hire document, and agree to adhere to the conditions in full.			
Signed			
Date			

For committee use only			
Date of Hire		Rate	
Signed On behalf of FLCA		Date	
Conditions document sent			